



**Woodlawn Grade School Reopening Plan
2020-21**

Updated 8/11/20

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Below is the plan for beginning the school year. All parts of this plan will be constantly evaluated and revised as needed.

1. School Day

- Students will attend a full day, 8:25 am - 2:10 pm, with the following mitigation factors listed below.
- Students do have the option to attend school remotely for a quarter at a time, with more details below.

1. Covid-19 Mitigation Measures

- WGS will adhere to the guidelines and recommendations set by the Illinois State Board of Education and the Illinois Department of Public Health
- **Arriving at School**
 - The doors to the school will open to students at 8:15. Students may grab 'breakfast to go' and head straight to class. Teachers will allow students to put their coats in their lockers a few students at a time.
 - Students are to remain in their vehicles or on the bus until temp checks are taken or self-certification cards are given to staff.
- **Classrooms**
 - Hand sanitizer and disinfecting wipes will be provided for each classroom.
 - Desks will be disinfected at the end of each class period.
 - Frequently touched objects, like door knobs and handles, will be wiped down frequently during the day.
 - Teachers will be encouraged to take their classes outside whenever possible.
 - To minimize switching classes, 6th – 8th grade students will have a modified block schedule. This means they will not have every teacher every day.
- **Computers, Keyboards and other Electronic Devices**
 - District property will be disinfected after each student's use.
 - Students are encouraged to bring their own headphones, keyboards, computer mouse, or electronic devices to cut down on the sharing of materials.
- **Disinfection**

- After a school day, all classrooms will be disinfected prior to students arriving to school the following day. Desks will be wiped down after each class period.
- Custodial staff will use agents recommended by the CDC for disease control
- **Face Coverings**
 - Face coverings will be required for all students and staff in school and on the bus, unless the student or staff member has a documented medical issue limiting their ability to wear a face covering. Face shields may be worn only with a doctor's note.
 - Face coverings do not need to be worn outside, provided 6ft of social distancing can be maintained.
 - Mask breaks will be implemented into the school day.
 - Students and staff are encouraged to use their own washable masks, however, masks will be provided to students, staff and visitors who do not have one.
- **Field Trips**
 - All field trips are suspended.
- **Kindergarten**
 - Kindergarten students will have the option of 'FULL' day kindergarten or 'HALF' (AM ONLY) kindergarten. Parents must provide transportation for 'HALF' day students at the end of the day.
 - Parents will be contacted by Mrs. England and Mrs. Kapp. Please notify the school asap if you have not had contact with the teachers.
Mrs. Kapp: lkapp@woodlawnschools.org
Mrs. England: tengland@woodlawnschools.org
 - 'Half' day kindergarten will dismiss at 12:10.
 - ALL students will come in on August 17th with their parents on a separate appointment with the teacher. August 18th will be the first day of school for all kindergarten students. Kindergarten parents will receive detailed information in the mail. Extra copies are available in the school's foyer (which will be able to be accessed at any time.)
 - Parents may still provide Kindergarten snacks. However, snacks must be prepackaged and in their unopened, original box.
- **Lockers**
 - Lockers will be assigned for 6th.- 8th grade students to place their coats in, and pick them up after school. Students will not be allowed to go to their lockers between classes. Students should carry course materials with them or arrange for materials to be left in their classrooms. 6-8th grade students are encouraged to carry their belongings in a backpack.
- **Lunch**
 - All lunch periods will remain the same, except kindergarten. Their lunch will be at 1pm.
 - During every lunch period half the students will eat and the other half will be at recess. Then they will switch.
 - Lunches will either be prepackaged or served in disposable containers.
 - All students will have assigned seats at lunch, including middle school students.
- **Materials**
 - The use of shared materials is strongly discouraged. Materials that must be shared will be wiped down before being used by a second student.
- **Physical Education**
 - Students will not dress for PE and the locker rooms will not be accessible during the school day.
- **Symptom Screening**

- All individuals entering the school building must either self-certify that they are symptom free, or must go through symptom screening.
- Students will be given cards to be signed by their parent/guardian self-certifying that they have been checked and are free of symptoms. These cards need to be turned in upon arriving at school.
- If a student does not have a self-certification card to turn in, they will then go through a symptom check to be performed by school staff.
- **Water Fountains**
 - Water fountain spouts will not be accessible, however, bottle filling stations will be able to be used. We encourage all students to bring their own water bottles to school.

1. Extra-curricular Activities

- WGS will follow guidance from ISE, IDPH and IHSA in regards to sports and activities.
- After-school clubs may meet but must follow mandates and guidance from the IDPH and ISBE.

4. Remote Learning (Remote Learners must sign up for remote learning by August 7, 2020)

- Remote learning orientation to meet teachers, pick up textbooks and learn procedures will be from 12:30pm - 3pm on **Monday, August 17**, or daily from 2:10pm - 3 pm by appointment.
- Remote learning plans will be constantly reviewed and revised.
- Students participating in remote learning will be on the same grading scale as students receiving in-person instruction.
- Students participating in remote learning may be required to check in to classes virtually.
- Students participating in remote learning will have to log in to Teacherease daily for attendance. Instructions will be shared during Remote Learning Orientation.
- Students will have access to either live or recorded instruction.
- Remote learning form: <https://forms.gle/fwMSAXSEDUN8Lw6m9>
- Remote learning will require daily engagement (including potential live interaction via technology) with a student's teachers and students will be responsible for picking up and turning in materials in a timely manner.
- The choice of either in-person instruction or remote learning is a commitment for an academic quarter. Students may only switch mid-quarter due to a change in a health condition or with special permission of the building principal.

1. COVID-19 in the Classroom

- In the event a student or staff member tests positive or has close contact with a positive case of COVID-19, school leaders will be in communication with the Jefferson County Health Dept, IDPH or ISBE about how to proceed.
- Specific students may be required to self-isolate or quarantine at home, in which case they would move to remote learning until the waiting period has been completed.

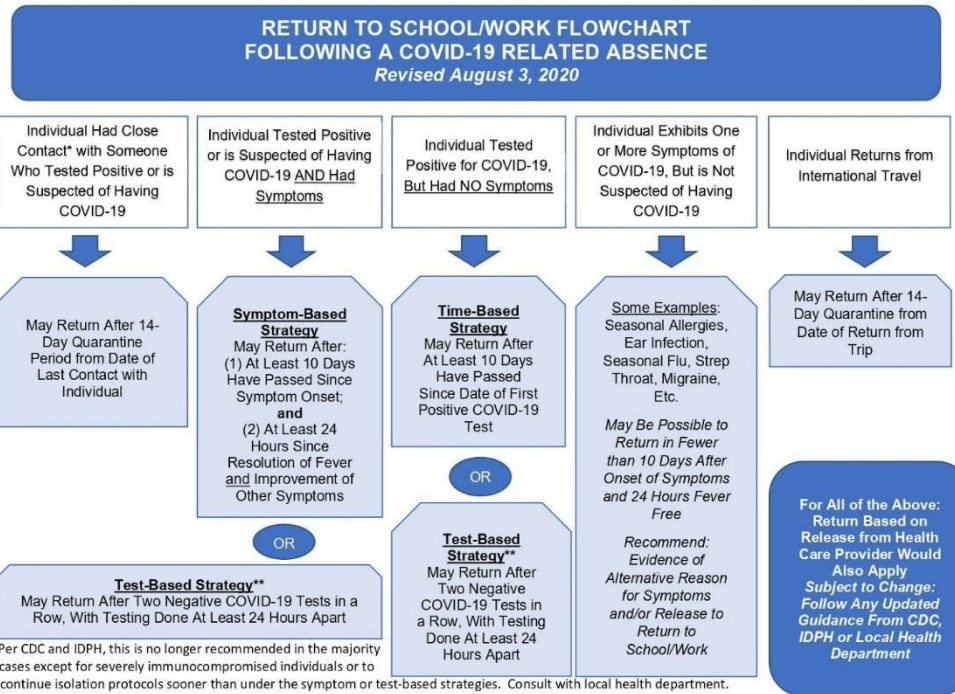
1. Returning from COVID-19 or COVID-19 Related Self-Isolation/Quarantine

The following image helps explain the procedures recommended by the CDC and IDPH. Students may be asked for medical clearance before returning.

A frequently asked questions page can be found here.

https://docs.google.com/document/d/1FgiKNYbcY-qm5_zlFnteYO3_Zr_gOIQQ9OyMyiXyo/edit?usp=sharing

A document will need to be filled out for requesting the remote learning which can be found here.
<https://forms.gle/Ba8RbFecZ9mkVuPL6>



**Per CDC and IDPH, this is no longer recommended in the majority of cases except for severely immunocompromised individuals or to discontinue isolation protocols sooner than under the symptom or test-based strategies. Consult with local health department.

Robbins Schwartz

Although the information contained herein is considered accurate, it is not, nor should it be construed to be legal advice. If you have an individual problem or incident that involves a topic covered in this document, please seek a legal opinion that is based upon the facts of your particular case.
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